



NOTICE OF NOMINATIONS AND ELECTION

The purpose of this notice is to advise you NYC Clerical-Administrative Employees, Local 1549, AFSCME, AFL-CIO will conduct nominations and an election for Local Officers, Trustees and Delegates in accordance with Appendix D (Election Code) of the AFSCME International Constitution.

Nominations will be conducted at in-person meetings on October 1, 2024, and electronically via email on October 2, 2024. The secret ballot election will be conducted by American Arbitration Association (AAA) by mail from November 1- 22, 2024. **Local Officers, Trustees and Delegates to be elected are:**

- (1) LOCAL PRESIDENT
- (1) EXECUTIVE VICE PRESIDENT
- (1) SECOND VICE PRESIDENT
- (1) SECRETARY-TREASURER
- (1) RECORDING SECRETARY
- (3) SERGEANTS-AT-ARMS
- (4) OFFICERS-AT-LARGE
- (3) TRUSTEES*
- (15) DISTRICT COUNCIL 37 DELEGATES
- (8) NYC CENTRAL LABOR COUNCIL DELEGATES

* Each Trustee will be elected for different terms. Trustee 1 shall be elected for a term of one (1) year, Trustee 2 shall be elected for a term of two (2) years, and Trustee 3 shall be elected for a term of three (3) years.

NOMINATIONS

In Person Nominations Meeting:

Nominations for all Local Officer, Trustee and Delegate positions will be accepted at a two-session special general membership meeting held in-person at Delta Building; NYC Seminar & Conference Center 114 West 26th Street - 3rd Floor New York, NY 10001 on Tuesday, October 1, 2024. Sessions 1 will commence at 10:00 a.m. sharp and Session 2 will commence at 6:00 p.m. sharp.

At the in-person nominations meeting, each position will be called separately and in the order in which they appear in this notice. Once nominations for a position are closed, no additional nominations will be accepted for that position that day.

Electronic Nominations:

Nominations will also be accepted electronically by email on Wednesday, October 2, 2024. Email nominations will **only** be accepted by Election Committee at electionscommittee7@gmail.com on October 2 from 9:00 a.m. to 5:00 p.m. EST.

The procedures for nominating candidates for Local Officers, Trustees and Delegates are as follows:

The member making a nomination in person or electronically must state their **name and chapter**, provide a **phone number** and, if available, an **email address**.

The member making the nomination in person or electronically must also state the **name**, and, if available, provide the **phone number** and **email address of the member being nominated**.

The person making the nomination must provide accurate and sufficient information for the Elections Committee to be able to identify the member being nominated. Incomplete or unverifiable nominations will not be accepted.

To be eligible for a Local Officer, Trustee or Delegate position, the nominee must be a member of Local 1549 in good standing for one year at the time of nomination. The names of nominated members will be posted on the Local 1549 website. Challenges to the eligibility of any nominee must be submitted to the Election Committee at electionscommittee7@gmail.com.

All eligible nominees shall be afforded the opportunity to decline their nomination by 10:00 am on Monday, October 7 when ballots are prepared, by submitting an email to the Election Committee at electionscommittee7@gmail.com. No member may be a nominee for more than one **Officer** or **Trustee** position in this election and therefore, must decline all but one nomination if nominated for more than one position. A nominee for one Officer or Trustee position can also be nominated for a Delegate position. The name of any nominee who declines shall not appear on the ballot. If a member is nominated for more than one position and does not decline all but one before the ballots are prepared, their name shall appear on the ballot for the highest position for which a nomination was received, and they are eligible to hold. For this purpose, positions are ranked highest to lowest in the order in which they appear in this notice.

The nominations for Local Officer, Trustee and Delegate positions will close at 5:00 p.m. on Wednesday, October 2, 2024.

Candidates' names will appear on the ballots in alphabetical order by the first letter of their last name with their first name appearing first.

ELECTION

The secret ballot election for all Local Officers, Trustees and Delegates will be conducted by mail from **November 1, 2024, to November 22, 2024, at 9:00 AM.**

To comply with the provisions of the AFSCME International Constitution and federal law, all eligible Local 1549 members in good standing may participate in the election of Local Officers, Trustees and Delegates.

The secret ballot election of Local 1549 Officers, Trustees, DC 37 Delegates and NYC CLC Delegates will be conducted by mail using AAA Election Services. Ballots with voting instructions will be mailed to the members' last known home addresses on file with District Council 37 on or about **October 29, 2024. Please note, returned ballots cannot be postmarked prior to November 1, 2024.**

Cast ballots will be tallied by AAA on November 22 at 11:00 a.m. Results will be posted on the Local 1549 website.

Protests related to the conduct of the election must be submitted to the Election Committee at electionscommittee7@gmail.com.

RUN-OFF ELECTIONS

In the event no candidate for a Local Officer or Trustee position receives a majority of the eligible votes cast, a run-off election shall be held. Please note for District Council 37 and NYC Central Labor Council Delegates, the majority vote requirement does not apply to the election of delegates. If necessary, the runoff election will be held from November 26 to December 20, 2024, at 9:00 a.m. Ballots for the runoff election will be mailed on or about November 26 and be counted by AAA on December 20 at 11:00 a.m.

Protests related to the conduct of runoff elections must be submitted to the Election Committee at electionscommittee7@gmail.com.

Local Officers, Trustees and Delegates shall be installed and serve a term according to the Local 1549 Constitution. Only upon lifting the administratorship of the Local will the elected Officers and Trustees begin to fulfill their roles under the local Constitution.

REQUESTS FOR DUPLICATE BALLOTS

Members who do not receive a ballot for the election by **November 6, 2024**, may contact AAA at 1- 800-529-5218 (during normal business hours). Members may also make requests by **e-mailing** requests to Sacha Ulerio at ulerios@adr.org to request a duplicate ballot be mailed. Requests for duplicate ballots for the election, if any, will not be accepted after **November 18, 2024, at 5:00 p.m.**

If a run-off election is necessary, members who do not receive a ballot by **December 5, 2024**, may contact AAA at 1-800-529-5218 (during normal business hours). Members may also make requests by **e-mailing** requests to Sacha Ulerio at ulerios@adr.org to request a duplicate ballot be mailed. Requests for duplicate ballots for a runoff election, if any, will not be accepted after **December 16, 2024, at 5:00 p.m.**

All requests for duplicate ballots must include the following:

1. Member's first and last name.
2. Member's home mailing address (Street, Apt, City, State, Zip Code).
3. Members phone number
4. You must note you're from: Local 1549, DC 37 AFSCME.