

NYC Clerical & Administrative Employees Union  
Local 1549  
DC 37 – AFSCME – AFL, CIO

**General Membership Meeting**  
DC 37 Headquarters  
125 Barclay Street; New York, NY 10007

Wednesday, June 18, 2025

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**Meeting Minutes:**

Local 1549 General Membership Meeting was held on 06/18/2025. The meeting began at 6:19pm. The meeting was led by President Anthony Lackhan and Executive Vice President Vanessa Reed. Minutes were recorded by Recording Secretary Hope Lawrence.

**Pledge of Allegiance:** Led by Executive Vice President Vanessa Reed

**Roll Call:** Completed by Recording Secretary Hope Lawrence

**Introduction:**

- Present members were given a copy of the meeting's agenda
- Welcome statement presented by President Anthony Lackhan; Introduction of current Executive Board Members; Introduction of Chapter Chairs & Officers; Introduction of DC 37 State, Administrative & Authorities Division Representatives; Introduction of present Shop Stewards

**Topic: Financial Report** – Secretary-Treasurer Yolanda Holliday & Dean Archer Accounting

- YTD Update Summary, Budget vs. Actual Summary: Less expenses than were budgeted, YTD net is positive; currently, the Local is in good standing
- **Discussion:**
  - o Members can schedule an appointment to view the Financial Report at the Local 1549 Business Office
  - o We are striving to ensure dues will not be increased for our members
- **Motion:**
  - o 1<sup>st</sup> Motion: Honda Wang
  - o 2<sup>nd</sup> Motion: Joseph Rodriguez
- **Vote:** Membership voted in favor to accept the Financial Report

**Topic: DC 37 Report** – Tracey Ziemba – DC 37 State, Administrative & Authorities Division Director

- Update on individual Agency pay raises and retroactive payments from previous months; everyone on city payroll will receive 3.25% increase in accordance with the latest contract agreement
- New DC 37 Health Care Center at 115 Chambers Street includes Urgent Care with no co-pays, Dental & Audiology. Members are encouraged to utilize the building & its services
- Reminder on the Chain of Command when there is an issue at your work location: Shop Stewards → Grievance/Council Representatives → Assistant Division Director → Division Director
- **Discussion:**

- Updates/changes to retroactive payments will be on the DC 37 website. Allocation of funds is dependent on federal- & state-level funding provided to the city
- Additional inquiries regarding retroactive payments that are Agency-specified can be addressed to the DC 37 Grievance Representatives
- DC 37 classes are active at different times during the year; contact DC 37 Ed Fund for details

**Topic: President's Report** – Anthony Lackhan, Local 1549 President

- Mayoral Election: Early voting has started; voting is cast in rank-order; a list of DC 37 & Local 1549 candidate endorsements are listed on the PEP Newsletter & online
- Presentation by Local 1549 Political Action Committee Secretary Honda Wang with details on rank-choice voting protocols/procedures & video samples of most recent Mayoral Debate. A list of the endorsed candidates was provided to members

**General Question & Answer Session**

- Civil Service Hiring Pool protocols for specific Agencies & when provisional employees will be called or appointed to the permanent position; each Agency makes its own determinations on how the list numbers are addressed and employees are appointed
  - Report isolated case information to DC 37 SAA Division Representatives for investigation
- Unit Bargaining is presently ongoing; if available, report will be presented at the next General Membership meeting and/or placed on the website
- DC 37 Education Fund offers free courses for certifications & accreditations
- Members with individual concerns were instructed to speak with DC 37 SAA Grievance & Division Representatives outside of this meeting

**Old Business:** None

**New Business:** Recognition Certificates were presented to members who provided 30+ years of city service; presentation by Executive Vice President Vanessa Reed

**Additional Discussion:**

**Meeting Adjournment:**

- **Motion:**
  - 1<sup>st</sup> Motion: Alvin Carter
  - 2<sup>nd</sup> Motion: Coretta Pulliam
- **Discussion:** None
- **Vote:** Membership voted in favor to adjourn the meeting

The meeting adjourned at 8:20pm.